

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No.

2024-0188 NP SVP

Date:

August 8, 2024

PR No./End-User:

2024-06-0844/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	PRODUCTION OF CSC BRANDING COLLATERALS							
1	Branded Ribbon (white and dark blue satin ribbons)	300	roll					
	Size: 1.5cm (1,500 meters each for white satin and dark blue satin)							
	Color: Full color (CSC logo) for white ribbon							
	Hot stamp for dark blue ribbon							
	Packaging: 20 meters per roll (150 rolls for white satin and 150 for dark blue satin)							
	Approved Budget for the Contract (ABC): Php 90,000.00							
2	Notepad	4,800	piece					
	Size: 4 x 8 inches							
	Color: Full color (no print on the back pages)							
	No. of leaves: 60 leaves							
	page 2 of 3							

PS Ramos
PEARLIE ANN S. RAMOS

931-7935; 931-7939; 931-8092 Loc. 508

 Authorized Representative of the Service Provider

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No.

2024-0188 NP SVP

Date:

August 8, 2024

PR No./End-User:

2024-06-0844/ PAIO

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	No. of designs: 5 designs							
	No. of copies: 960 pads per design							
	Binding: Tear-off note-type adhesive binding							
	Others: Each notepad to be packaged in plastic wrap							
	Approved Budget for the Contract (ABC): Php 120,000.00							
3	Wooden flash drive with wood box	400	pcs.					
	Property: USB 3.0 16 GB							
	Must be customized with CSC logo on flash drive and box							
	Approved Budget for the Contract (ABC): Php 120,000.00							
	TOTAL APPROVED BUDGET FOR THE CONTRACT: Php330,000.00							
	<i>page 2 of 3</i>							

PEARLIE ANN S. RAMOS
PEARLIE ANN S. RAMOS

Procurement Officer

931-7935; 931-7939; 931-8092 Loc. 508

 Printed Name/Signature
 Authorized Representative of the Service Provider

Civil Service Commission

Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City,

REQUEST FOR QUOTATION

RFQ No.	<u>2024-0188 NP SVP</u>
Date:	<u>August 8, 2024</u>
PR No./End-User:	<u>2024-06-0844/ PAIO</u>

Company Name : _____
 Address : _____
 Tel No. & Fax No. : _____
 Mobile No. : _____
 PhilGEPS Reg. No. _____
 TIN No. _____

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.	UNIT PRICE	TOTAL PRICE
	Bidder requirements:							
	1. Total contract price must include applicable taxes;							
	2. Must submit samples along with quotation;							
	3. Initial design/prototype must be submitted two (2) working days after submission of design/layout;							
	4. Delivery of all items should be fourteen (14) working days after approval of proof; and							
	5. Should be able to work with Adobe Creative Cloud							
	X-X							
	<i>page 3 of 3</i>							

PS Ramos
PEARLIE ANN S. RAMOS
 Procurement Officer
 931-7935; 931-7939; 931-8092 Loc. 508

Printed Name/Signature
 Authorized Representative of the Service Provider

